



**Hello, young person! Get to know us...**

**Volunteering location:** Skuodas, Lithuania

**Volunteering project:** Volunteering in the Skuodas district R. Granauskas public library

**Volunteering project duration:** 04.03.2019 – 30.08.2019 (6 months)

**Application:** CV and motivation letter to [evspatria@gmail.com](mailto:evspatria@gmail.com),

we will arrange a skype meeting with you!

Check out a volunteer's article about this activity on:

<http://timetoevs.blogspot.com/>

### About our organization (shortly)

Skuodas district R. Granauskas public library is a budgetary institution founded in 1939. Currently, the library consists of 15 branches all over the Skuodas district. Our library serves as a centre of information research and the provider of informal educational and leisure activities. The Library is available to everyone. The library is involved in various national projects in order to become modern and serve the needs of its users.

The library provides the following electronic services: book ordering, interlibrary loan, reservation, extension of a term of keeping a book etc. The library provides access to local and international databases, licensed in Lithuanian public libraries. The library organizes various training activities, excursions round the library, volunteers' activities, new book presentations, lectures, art exhibitions, cultural performances, programs for reader development, etc.

### Staff / Team consists of:

Our team consists of 38 employees; among them 33 professional librarians and teachers with university and college degree.

### Concrete tasks and activities proposed for the volunteer



SOCIAL MEDIA CONTENT CREATION  
PROMOTION OF READING EVENTS  
PUBLIC CITY EVENTS  
CULTURAL EVENTS  
ORGANIZATION OF EXHIBITIONS (HELP IN PUTTING IN PLACE THE ARTWORKS, ARRANGING INVITATIONS, WELCOMING OF GUESTS)

*The volunteer will be expected to assist in...  
#Ourexpectations*



MEETING WITH WRITERS (PREPARATION OF INVITATIONS, DEVELOPING OWN IDEAS HOW TO ARRANGE THE MEETING, ETC.)  
PRESENTATIONS OF BOOKS  
SOCIAL NETWORKING (QUESTIONNAIRES, PHOTO COMPETITIONS)

The volunteer will be expected to assist in all of the activities organized by the library.

## Responsibilities of the volunteer

The volunteer will be expected to:

- be punctual for your volunteer duty;
- adhere to the organization's policies and procedures;
- be reliable and responsible;
- communicate any issues or concerns which are likely to affect your volunteer duties;
- ask for support when needed;
- do your duties as assigned and directed;
- accept guidance from the volunteer coordinator or supervisor;
- be willing to learn and participate in orientation, training programs, and meetings;
- keep sensitive organizational information confidential.

## Volunteer profile (what kind of volunteer we are looking for)



IF YOU ARE SOCIABLE, COMMUNICATIVE, NOT AFRAID OF THE LANGUAGE BARRIER (ESPECIALLY IN THE BEGINNING), FLEXIBLE, PATIENT, OPEN-MINDED, INITIATIVE, TOLERANT AND LOVE CHALLENGE...

We are waiting for you!!!  
#volunteerinSkuodaslibrary



IF YOU VALUE READING AND LEARNING, ARE SUPER INTERESTED IN SOCIAL NETWORKS AND WANT TO TRY YOURSELF IN THE NEW THINGS...

Advanced social skills are not necessary, because he/she can improve them here. It would be great if the volunteer would have a wish to improve, to learn, to get to know new things.

## Common mistakes (what the volunteer should keep in mind)

- Not asking questions.
- Not talking about problems - talk to someone as soon as a problem arises.
- Not providing feedback.
- Misunderstanding your role.
- Making uninformed or emotional decisions.
- Not trusting anyone on your team.

## Couple of photos (of the activities in the organization)



## Other important remarks

A few facts about Skuodas:

- Skuodas is a town located in the Klaipėda County, in northwestern Lithuania, on the border with Latvia;
- The town of Skuodas is the centre of Skuodas district;
- Skuodas is a small town: a little more than 5000 inhabitants in the town (more than 19 000 inhabitants all over the district);
- Skuodas is a beautiful and safe town.

## Practicalities

You will volunteer 30-35 h/week. There will be one person (a tutor) in your organization responsible for planning the schedule with you and advising on everyday tasks.

You will be provided with a monthly ticket for public transport (if applicable).

You will be accommodated in a private room in a shared apartment (3-5 people).

You will be part of the group of volunteers of the coordinating organization A.C. Patria.

You will be able to study Lithuanian language with the OLS language program

You will be participating in an on-arrival and a mid-term (if applicable) trainings.

You will have regular meetings with your mentor.

## An example of a volunteers' flat

